**FOR YOUR CHILD’S SAFETY**



To ensure your children are safe at all times while they are at Betsy Ross Elementary School there are a few safety reminders and updates that I want to make sure everyone is aware of. Please know that all of the following updates and reminders are important for the safety of our students and they have their best interest in mind. Thank you for being so understanding and helping us to make sure our students are safe at all times.

* Students should not be left outside the school before 7:15 am. There is no one on duty until 7:15 am to watch and protect your child(ren).
* All visitors (including parents) must go to the front office to sign in. All visitors must receive a visitor badge.
* If you need to speak with your child’s teacher, please schedule a conference. Conferences can be scheduled directly with the teacher or through the front office.
* All visitors will be asked the reason for their visit when buzzed in to ensure we know who is trying to enter the building. Upon pushing the buzzer someone will say **“How may I help you?”**
* Students are tardy at 7:31am and will need to be escorted to the office and signed in.
* Students will not be released early from school after 2:20 pm on a regular school day and after 11:00 on early dismissal days.